

# CHAPARRAL POINTE METROPOLITAN DISTRICT

121 S. Tejon Street, Suite 1100  
Colorado Springs, Colorado  
719-635-0330

<https://www.chaparralpointemd.com/>

## **NOTICE OF SPECIAL MEETING/BUDGET HEARING AND AGENDA**

**DATE:** Monday, November 14, 2022

**TIME:** 1:00 p.m.

**LOCATION:** Via Microsoft Teams

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams video conference, use the below link:

**ACCESS:**

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NThkODk4YTctNTVmYS00ODQ4LWFmYWYtZWJkZTk1NmFiN2M1%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%2281e8b39c-ecfb-40d0-8d14-5bbc8b13c78d%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NThkODk4YTctNTVmYS00ODQ4LWFmYWYtZWJkZTk1NmFiN2M1%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%2281e8b39c-ecfb-40d0-8d14-5bbc8b13c78d%22%7d)

2. To attend via telephone, dial 1-720-547-5281 and enter the following additional information:

Conference ID: 636 703 420#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Sarah L. Darneal		May 2023
Brian Mulqueen		May 2025
Cynthia Myers		May 2025
Vacant		May 2023
Vacant		May 2023

### **I. ADMINISTRATIVE MATTERS**

- A. Call to order and approval of agenda and appoint Acting President.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise set for Public Hearing(s). Comments will be limited to three (3) minutes per person.

- E. Review and consider approval of Minutes from the November 17, 2021 Special Meeting (enclosure).
- F. Discuss results of the May 3, 2022 Regular Director Election.
- G. Acknowledge resignations of Mike Fenton and Jeff Mattson from the Board of Directors, effective October 4, 2022.
- H. Consider appointment of officers.

President: \_\_\_\_\_  
 Secretary: \_\_\_\_\_  
 Treasurer: \_\_\_\_\_  
 Assistant Secretary: \_\_\_\_\_  
 Assistant Secretary: \_\_\_\_\_

- I. Discuss business to be conducted in 2023 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates and consider adoption of Resolution No. 2022-11-\_\_; Resolution Establishing Regular Meeting Dates, Time, and Location, and Designating Location for Posting 24-Hour Notices (suggested dates are: \_\_\_\_\_) (enclosure).
- J. Discuss and authorize renewal of District’s insurance and Special District Association membership for 2023 (enclosures).
- K. Other.

**II. FINANCIAL MATTERS**

- A. Ratify approval of 2021 Audit and filing of same.
- B. Review and consider ratification of previous claims and approval of current claims (enclosure).
- C. Review and consider acceptance of September 30, 2022 Unaudited Financial Statements (enclosure).
- D. Conduct Public Hearing to consider amendment of the 2022 Budget. Consider adoption of Resolution No. 2022-11-\_\_; Resolution to Amend the 2022 Budget (enclosure).
- E. Conduct Public Hearing on the proposed 2023 Budget and consider adoption of Resolution No. 2022-11-\_\_; Resolution to Adopt the 2023 Budget and Appropriate Sums of Money and to Set Mill Levies (to be distributed).

- F. Discuss and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan (enclosure).
- G. Authorize District Accountant to prepare, and appoint Board Member to sign, the DLG-70 Certification of Tax Levies form (“Certification”). Direct District Accountant to file the Certification with the Board of County Commissioners and other interested parties.
- H. Consider appointment of District Accountant to prepare 2024 Budget.
- I. Discuss statutory requirements for an audit. Consider approval of the engagement letter with BiggsKofford, P.C. to prepare the 2022 Audit (enclosure).
- J. Other.

### **III. LEGAL MATTERS**

- A. Discuss status of anticipated conveyance of tracts from Century Land Holdings, LLC and acceptance of tracts by the District.
- B. Discuss and consider approval of Fourth Amendment to Operation Funding Agreement with Century Land Holdings, LLC.
- C. Discuss May 2, 2023 Regular Director Election and consider adoption of Resolution No. 2022-11-\_\_; Resolution Calling May 2, 2023 Election for Directors, appointing Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 24, 2023 (enclosure). Discuss the need for ballot issues and/or questions.
- D. Other.

### **IV. MANAGER MATTERS**

- A. Consider approval of CliftonLarsonAllen LLP statement(s) of work for 2023 (enclosure).
- B. Other.

### **V. OTHER BUSINESS**

- A. Other.

### **VI. ADJOURNMENT**

**There are no remaining scheduled meetings in 2022.**